



OPEN MEETING

**REGULAR MEETING OF THE
THIRD LAGUNA MUTUAL LANDSCAPE COMMITTEE**

**Thursday, February 6, 2020 – 9:30 a.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

AGENDA

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for January 2, 2020
5. Chair's Remarks
6. Member Comments (Items Not on the Agenda)
7. Response to Member Comments
8. Department Head Update

Consent:

None

Reports:

9. Project Log
10. Tree Work Status Report

Items for Discussion and Consideration:

11. Tree Removal Request: 3330-O Bahia Blanca E. (Levier) – Two Weeping Fig Trees
12. Tree Removal Request: 3371-1D Punta Alta (Lemmon) – One Cajeput Tree
13. Tree Removal Request: 5277 (Woodruff) – Two Weeping Fig Trees
14. Landscape Revision Request: 5343-A Bahia Blanca (Irving/Miller)
15. Tree Removal Request: 5377-A Avenida Sosiega (Wang) – One Fern Pine Tree
16. Tree Removal Request: 5381-A Avenida Sosiega (Williams) – One Sycamore Tree

Items for Future Agendas:

None.

Concluding Business

17. Committee Member Comments
18. Date of Next Meeting – March 5, 2020
19. Adjournment

Lynn Jarrett, Chair
Kurt Wiemann, Staff Officer
Eve Morton, Landscape Operations Coordinator, 949-268-2565



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
LANDSCAPE COMMITTEE**

**Thursday, January 2, 2020 – 9:30 a.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair - Lynn Jarrett, Annie McCary, Cush Bhada, Ralph Engdahl, Jon Pearlstone

COMMITTEE MEMBERS ABSENT: Reza Karimi, Advisor Cindy Baker

OTHERS PRESENT:

ADVISORS PRESENT:

STAFF PRESENT: Kurt Wiemann, Eve Morton

1. Call to Order

Chair Jarrett called the meeting to order at 9:30 a.m.

2. Acknowledgement of Media

No media was present.

3. Approval of the Agenda

Director Bhada made a motion to approve the agenda. The motion passed with a unanimous vote.

4. Approval of December 5, 2019 Report

Director McCary moved to approve the Report. Director Bhada seconded. The motion passed with a unanimous vote.

5. Committee Chair Remarks

Chair Jarrett welcomed everyone in attendance. She is happy with what this committee has accomplished for 2020, including approving the tree trimming contract and the slope maintenance contract.

6. Member Comments

Maxine Bassett (5276) Crews only came out two times all year. At end of December, they came out to trim the weeds and there was a metal rod laying in her yard that she had to remove herself. At corner of Pina and Del Sol, the weeds haven't been done and they are two feet tall. In October and November, staff repaired her roof but ruined some bushes in the process. They need to be replaced. She called Resident Services and a green truck came out to pick up two bushes she put into her trash can for pickup on Friday but they didn't take them.

Annette Sabol-Soule (3428-C) Behind her building, it looks like tinder for fire. Please look at that. She would like the Third Board to trim the weeds throughout the Village. Please increase weed trims to every other month, not just four times a year. We are doing our own weeding. Let's spend more money getting rid of the weeds. In front of 3427, it is always wet. Please have someone look at that.

Doug Gibson (5289) He put in a formal request to get weeding done. Gate 11, area is looking good now. But it took three months to get it done. Can we keep it looking good? 5208 and 5151 had 30-foot trees taken out. Stump is there. 5242 also had tree taken out three years ago and landscaping there doesn't look good.

Susan Smallwood (3456-B) The irrigation sprinklers show above ground. You can see them on the slopes and the flat ground. Is there a plan to hide those? The rebar to keep sprinklers up is sticking out of the ground. Also, are we going to go back to mulching flower beds?

Nancy Brown (3337-1G) The weeding is a considerable issue. She is on a slope so weeds come up the slope and into her flower beds. Is there a weeding schedule somewhere? Nestor told her they would be weeding this month. I commend the committee for making clubhouse areas look very nice. I would like the same care for our manors. Our dog and the neighbor's dog got sick with intestinal issues. Both are on ground floor.

7. Response to Member Comments

Mr. Wiemann responded to Member Comments:

- This month all of our crews are doing weeding and mulching only.
- We just signed two contracts so slopes and tree trimming will get done this year.
- The dead wood on slopes is what we did for OCFA. We need that to stay there now for slope stabilization. We will take those out in the spring.
- We are hoping to be completely staffed by end of February.
- We will be having a herbicide spray tech on each landscaping crew to keep up with the weeds.

- All maintenance schedules are on website and are updated every two weeks.
- Irrigation above ground is for shrubs. We will put mulch over the white piping showing above ground.
- We are getting a new tub grinder at the end of February.

Chair Jarrett reported that the Third Board has revised the Landscape Manual and it will be on the website on Monday.

Director Bhada wished everyone a Happy New Year. He reported that Mr. Wiemann has done a great job this year and he has been promoted to a Director.

8. Department Head Update

None.

Consent Calendar:

None.

Reports:

9. Project Log

Mr. Wiemann reviewed the projects with the committee.

Chair Jarrett thanked Director Pearlstone for keeping the Board within budget.

10. Tree Work Status Report

Mr. Wiemann reviewed this report with the committee.

Items for Discussion and Consideration:

11. Discuss and Approve Additional Landscape Modernization Areas

Eileen Lazar asked how dog tolerant these areas will be. Mr. Wiemann reported they will be dog friendly. Will staff keep the areas weeded? Mr. Wiemann reported that new projects are on a bi-weekly schedule initially to keep it looking nice.

Director Pearlstone stated that the committee has asked Mr. Wiemann many questions about these projects and asked him to get it done right. Director Pearlstone asked the Members to look at the Gate 14 pilot project. Staff and this committee are working out kinks and won't move forward until we know that pilot is a success. We will leave it up to Mr. Wiemann on timing of these additional projects. The ROI for these projects is excellent. There are some rebate possibilities.

Mr. Wiemann is recommending doing both of these new projects at the same time. We are in design phase right now.

Director Bhada feels areas will look better and we will have water savings.

John Banks (5090) He looked at Gate 14 area. He stated that the areas that aren't easy to maintain should also be looked at for these projects. Chair Jarrett let him know that big turf areas are used to save on watering that area.

Mr. Wiemann said staff will be looking at smaller, hard to maintain areas next.

Barbara Banks is concerned about project proposed for Gate 11. A new person just moved in by the proposed area. Will they be told about this? Mr. Wiemann stated that this is common area. Perhaps a grass buffer could be added, like at Gate 14.

Director Pearlstone made a motion to target these two proposed areas for the next phase of landscape modernization. Director McCary seconded. The committee was in unanimous support.

12. Tree Removal Request: 3086-C Via Serena N. (Graham) – One Shamel Ash

Director Bhada made a motion to approve staff's recommendation and remove the tree. The committee was in unanimous support.

Items for Future Agendas:

None.

Concluding Business

13. Committee Member Comments

Director McCary wished a happy new year to everyone. She thanked the Members in attendance for coming out today to give their feedback.

Director Pearlstone wished a happy new year to everyone. Gate 11 Members, this modernization project is an opportunity. Provide us with a priority list for projects you would like us to consider at Gate 11.

Chair Jarrett stated that the committee will have a meeting with Gate 11 group. She will contact Eileen Lazar.

Chair Jarrett thanked everyone for coming to the meeting and giving their input.

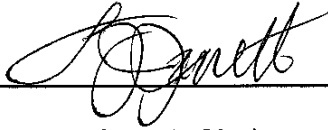
She stated that Mr. Wiemann has been a wonderful addition to the Landscaping Staff.

Mr. Wiemann said he is working with his supervisors and a lot should get done this year being fully staffed. We will be replanting dead plants and will have a dedicated crew for doing that. They will fill in any bare spots in the Village. We are training

new spray techs which will help with the weeds. Also growth regulators are used to slow down weed growth.

14. Date of Next Meeting – February 6, 2020

15. Adjournment at 10:28 a.m.

A handwritten signature in black ink, appearing to read "L. Jarrett", is written over a horizontal line.

Lynn Jarrett, Chair
Kurt Wiemann, Staff Officer
Eve Morton, Landscape Operations Coordinator – 268-2565

| Third Mutual Landscape Project Log February 2020 2020 Reserve Fund Projects | | | | | | |
|--|---|---|-------------------------------|-------------|-----------|----------|
| Project | Description | Status | Estimated Completion | Completion* | Budget | YTD* |
| Tree Maintenance | The annual program will be a combination of contracted work and in-house staff. | Contractor working on schedule. Work expected to begin early February. | Annual Program | 0% | \$853,812 | |
| Landscape Modernization | Elimination of highest water using turf areas; replacing with water efficient landscapes. | Areas in Gate 11 are under consideration. Project is on hold. | December 31, 2019 | 0% | \$100,000 | |
| Landscape Improvements | Turf Renovation (aeration & deep fertilization) | Aeration started October 28, 2019; weather has delayed completion; contract will be extended into 2020. | March 30, 2020 | 22% | \$100,000 | \$21,956 |
| Slope Maintenance Outsourced | Annual Maintenance | Work is on going | Annual Program: December 2019 | 0% | \$470,176 | |
| Fire Risk Reduction | Project includes the removal of vegetation; lowering height of shrubs and raising the lower branches on trees on slopes with a high risk of fire. | Work estimated to start May 2020 | Annual Program: December 2019 | 0% | \$180,000 | |

| Third Mutual Off Schedule Tree Work | | | | | | |
|-------------------------------------|--------------------|-------------------|----------------------------|-------------|---|--------------------------|
| Date | Manor | Description | Tree Type | Labor Hours | Reason | Decision Level |
| 6/10/2019 | 5434 | Restore Full Trim | Carrottwood trees (4) | 16 | Limb lose due to heavily end weight not trimmed 2018 | Staff |
| 6/10/2019 | 3528-3532 | Restore Full Trim | Carrottwood trees (6) | 22 | Limb lose due to heavily end weight not trimmed 2018 | Staff |
| 6/11/2019 | 5449 | Removal | Ficus (1) | 6 | Aggressive root system damaging patio wall | Staff |
| 6/12/2019 | 3070-B | Removal | Crape Myrtle (1) | 3 | Poor location, damage to tree from mowers | Staff |
| 6/20/2019 | 3395 | Removal | Silver Dollar Gum | 11 | Week root attachment, tree was on a slope | Staff |
| 6/24/2019 | 5578-A | Trim | Fern Pine | 8 | Committee approved | Landscape Committee |
| 6/26/2019 | 3019-B | Removal | Mimosa | 4 | Codominate leader, split at attachment | Staff |
| 6/27/2019 | 5495 | Removal | Brazilian Pepper | 10 | Loss of major limb due to not being trimmed in 2018 | Staff |
| 7/15/2019 | 5460 | Removal | Mana Gum Euc | 25 | Tree has been in decline due to pests | Staff |
| 7/15/2019 | 5468 | Removal | Suger Gum Euc | 10 | Tree has been in decline due to pests | Staff |
| 8/1/2019 | Gate 14 Project | Trim | Sycamores/Willows 8 | 22 | Tree trimming prior to turf reduction project | Landscape Committee |
| 8/1/2019 | Gate 14 Project | Removal | Ficus (1) | 6 | Aggressive root system in the way of re-landscape | Landscape Committee |
| 8/2/2019 | 3146, 3123 | Removal | Star Pine 2 | 16 | Trees were in decline due to previous topping, shedding limbs | Staff |
| 8/2/2019 | 5537-C | Removal | Liquid Amber | 8 | Tree lost a major limb, was not able to restore | Staff |
| 8/2/2019 | 5556-A | Trim | Eucalyptus | 12 | Resident contacted Gm's office, was in fear of large tree limb | Staff |
| 8/6/2019 | 5526-B | Clearance Trim | Ficus (1) | 4 | Tree was resting heavily on the manor roof | Staff |
| 8/6/2019 | 3217-D | Removal | Eucalyptus | 8 | Tree was dead due to pest activity | Staff |
| 8/13/2019 | 2333 | Removal | Star Pine (2) | 39 | Trees were in decline due to previous topping, shedding limbs | Staff |
| 8/15/2019 | Assorted | Stump Grinding | 4 stumps | 6 | Grinding of Stumps after tree removals | Landscape Committee |
| 8/27/2019 | 965 | Trim | 3 Carob Trees | 30 | Trees were resting heavily on the manor roof | Staff |
| 8/27/2019 | 967 | Trim | 3 Palm Tees | 6 | Trees had dead branches and seed pods | Staff |
| 9/13/2019 | 5442 | Root Grinding | Camhor | 3 | 936 Department replaced driveway root grinding required | Staff |
| 11/12/2019 | 2 sites | Removal | Star Pine , Ficus | 30 | Dead, dying od damage to building | Staff |
| 11/12/2019 | 3029 | Clearance trim | Carrotwood | 3.7 | Branches hanging on roof | Staff |
| 11/12/2019 | 11 sites | Removal | 11 Assorted | 36 | Dead, dying od damage to building | Staff |
| 11/13/2019 | 3 Sites | Removal | Pepper, Ficus, LA | 29 | Dead, dying od damage to building | Staff |
| 11/13/2019 | 3 Sites | Trim | Queen Palms | 4.9 | Hanging seed pods | Staff |
| 11/13/2019 | 3 Sites | Removal | Euc, Silk Oak Pine | 34 | Dead, dying od damage to building | Staff |
| 11/13/2019 | 5017 | Trim | Queen Palm | 1.1 | Hanging seed pods | Staff |
| 11/14/2019 | 3 Sites | Removal | Alder, Willow, Jac | 36 | Dead, dying od damage to building | Staff |
| 11/14/2019 | 5 Sites | Removal | Pine, Carrotwood, Syc | 29 | Dead, dying od damage to building | Staff |
| 11/14/2019 | 8 Sites | Trim | Queen Palms | 6.5 | Hanging seed pods | Staff |
| 11/15/2019 | 2 Sites | Trim | Queen Palms | 2.5 | Hanging seed pods | Staff |
| 11/15/2019 | 2 Sites | Removal | Alder, Queen Palm | 33 | Dead, dying or damage to building | Staff |
| 11/18/2019 | El Toro Rd | Trim | Eucalyptus | 83 | Street Clearance | Staff |
| 11/19/2019 | El Toro Rd | Trim | Eucalyptus | 86 | Street Clearance | Staff |
| 11/20/2019 | El Toro Rd | Trim | Eucalyptus | 22 | Street Clearance | Staff |
| 11/21/2019 | El Toro Rd | Trim | Eucalyptus | 48 | Street Clearance | Staff |
| 11/26/2019 | 3162 | Removal | Shamel Ash | 43 | Damage to water mainline | Staff |
| 11/27/2019 | 5444 | Removal | Coral Tree | 42 | Major limb loss due to end weight, emergency removal | Staff |
| 12/3/2019 | 5490 | Clearance Trim | Queen Palms | 9 | Seed Pods and low hanging dead branches | Staff |
| 12/3/2019 | 3 Sites | Stump Grinding | Assorted Removals | 6 | Previously removed trees | Staff |
| 12/10/2019 | 4 Sites | Stump Grinding | Assorted Removals | 7 | Previously removed trees | Staff |
| 12/11/2019 | 5 Sites | Stump Grinding | Assorted Removals | 7 | Previously removed trees | Staff |
| 12/11/2019 | 5441 | Removal | Pine Tree | 14 | 936 department had a driveway replacement, to many large roots removed | Staff |
| 12/13/2019 | 3421 | Trim | 4 Ficus trees | 17 | Clearance trim, limbs were hanging on roof and major end weight | Staff |
| 12/13/2019 | 3421 | Trim | Carrotwood and Eucalyptus | 17 | Clearance trim, limbs were hanging on roof and major end weight | Staff |
| 12/16/2019 | 5342 | Removal | Carrotwood | 5 | Damaged trunk, previous limb loss, co-dominant leaders | Staff |
| 12/16/2019 | 5342 | Trim | 7 Podocarous | 19 | Trees were laying on the roof and had major end weight | Staff |
| 12/17/2019 | 5404 | Removal | Rusty Leaf Fig Tree | 6 | Tree suffered a major limb loss due to end weight, staff could not restore | Staff |
| 12/18/2019 | 3191 | Off Schedule Trim | Large Suger Gum Eucalyptus | 35 | The tree had an excessive amount of end weight, 55 inch diamter and 65 feet tall | Staff |
| 12/18/2019 | Assorted locations | Stump Grinding | Assorted Removals | 7 | Previously removed trees | Landscape Committee |
| 12/26/2019 | 3175 | Limb removal | Melaleuca | 4 | Limb failure, landed on a parked car security took a report | Staff |
| 12/30/2019 | 4025 | Trim | Eucalyptus (10) | 33 | El Toro Water Tank, large limb loss, trimmed all the trees in the surrounding area | Staff |
| 12/31/2019 | 4025 | Trim | Eucalyptus (4) | 15 | El Toro Water Tank, large limb loss, trimmed all the trees in the surrounding area | Staff |
| 1/14/2020 | 5342 | Clearance Trim | Elm | 8 | Large Elm tree was encroaching onto the roof | Staff |
| 1/14/2020 | 3451 | Clearance Trim | Carrotwood | 4 | Tree was encroaching onto the roof | Staff |
| 1/21/2019 | 3162 | Removal | Jacaranda | 10 | There was a street light conflict, trimming was not an option due to proxcmity to light | Staff |
| 1/23/2020 | Assorted locations | Stump Grinding | Assoted Removals | 14 | Previously removed trees | Staff/Committee approved |
| 1/24/2020 | Assorted locations | Stump Grinding | Assorted Removals | 8 | Previously removed trees | Staff/Committee approved |
| Total Trees | | 60 | Total Labor Hours | 1089.7 | Hours Budgeted | 1766 |
| Trees YTD | | 34 | Total Labor Hours YTD | 457.7 | Hours Remaining | 1308.3 |



STAFF REPORT

DATE: February 6, 2020
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 3330-O Bahia Blanca E. (Levier) – Two Weeping Fig trees

RECOMMENDATION

Approve the request for the removal of two Weeping Fig trees.

BACKGROUND

Ms. Levier purchased the manor in May 2016, and is requesting the removal of two Weeping Fig trees, *Ficus, benjamina*. The reasons cited for the removals are; structural damage, view obstruction, overgrown, and litter/debris. There are four additional signatures on the Mutual Request Form including Manor B who filled out a separate Landscape Request Form about the same trees (Attachment 3).

The trees were last pruned in February 2018. Future scheduled trimming is tentatively scheduled for fiscal year 2020. The heights of the trees are approximately 38 feet with trunk diameters of approximately 18 inches. The trees are approximately five feet from the sidewalk, balcony, and the manor's roof.

DISCUSSION

At the time of inspection, the trees were found to be in fair condition with balanced canopies, no noticeable trunk damage, pest, or disease.

There are a number of large aggressive surface roots near and around the drain lines and planter walls. There isn't enough available space to perform a root trenching as the removal of so many large roots will make the trees unstable. The two trees have outgrown the area and additional trimming throughout the year will not help to prevent the overcrowding.

There are four additional large trees in this area, two Cajeput trees and two Carrotwood trees. With the removal of the Ficus trees, the remaining trees can be maintained through normal trim cycles to create adequate spacing for the remaining trees.

FINANCIAL ANALYSIS

The cost to remove the trees is estimated at \$2,592; the estimated combined value of the trees is \$5,384 based on the tree inventory data.

Prepared By: Bob Merget, Senior Landscape Supervisor
Reviewed By: Kurt Wiemann, Senior Field Services Manager

Third Laguna Hills Mutual
Tree Removal Request – 3330-O
February 6, 2019

ATTACHMENT(S)

| | |
|----------------------|---|
| Attachment 1: | Photographs |
| Attachment 2: | Mutual Landscape Request Form from 3330-O |
| Attachment 3: | Mutual Landscape Request Form from 3330-B |

ATTACHMENT 1







MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

3330-0 Bahia Blanca E
Address

11/14/19
Today's Date

Nadine LeVier
Resident's Name

(562) 665-7307
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal

☐ New Landscape

☒ Off-Schedule Trimming

☐ Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☒ Structural Damage ☐ Sewer Damage ☒ Overgrown ☐ Poor Condition

☒ Litter/Debris ☐ Personal Preference ☒ View Obstruction

☐ Other (explain): _____

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Blockage:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

*2 Ficus trees overgrown, hang over walkways
drop berries on walkways, over hang on roof
Excessive leaves that only get cleaned
out when requested*

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

| Signature | Manor # | For | Undecided | Against |
|-----------------------|---------|-----|-----------|---------|
| <i>Nadine J. L.</i> | 3330-0 | ✓ | | |
| <i>Greg Bailey</i> | 3330-A | ✓ | | |
| <i>David Palmer</i> | 3330-P | ✓ | | |
| <i>Moshana Lesser</i> | 3330-N | | | |
| | | | | |
| | | | | |

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Owner's Signature

Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*

3330 BAHIA BLANCA EAST, UNIT B
Address

11-19-19
Today's Date

ROBERT PETERS & BARBARA PETERS
Resident's Name

(402) 660-4514
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal

☐ New Landscape

☒ Off-Schedule Trimming

☐ Other (explain):

OK

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☒ Overgrown ☒ Poor Condition

☒ Litter/Debris *- IN GUTTERS* ☐ Personal Preference ☐ View Obstruction

☒ Other (explain): FICAS TREES (2) HAVE SIGNIFICANTLY

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical. *A SITE INSPECTION IS NEEDED TO CONFIRM THAT IF TREES OVER-GROWN THE LIMITED PLANTING AREA AND HAVE COMPROMISED DRAINAGE FROM BUILDING AND SITE;*
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered. *REMAIN, THE MANORS WILL NOT SUSTAIN STRUCTURAL DAMAGE*
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.



Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

TWO VERY LARGE FIGS TREES AT LOWER ENTRY
RAMP ADJACENT TO UNIT B

Signatures of All Neighbors Affected By This Request


Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

| Signature | Manor # | For | Undecided | Against |
|---|----------|-----|-----------|---------|
|  | <u>B</u> | X | | |
|  | <u>B</u> | X | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


Owner's Signature

ROBERT PETERS
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____



STAFF REPORT

DATE: February 6, 2020
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 3371-1D Punta Alta (Lemmon) – One Cajeput tree

RECOMMENDATION

Approve the request for the removal of one Cajeput tree.

BACKGROUND

Ms. Lemmon purchased the manor in June 2003 and is requesting the removal of one Cajeput tree, *Melaleuca, quinquenervia*. The reasons cited for the removals are; structural damage and poor condition. Ms. Lemmon also states a limb had previously fallen and nearly struck her. She further states there has been more and more surface rooting over the years. There are five additional signatures on the Mutual Request Form (Attachment 2).

The tree was last pruned in July 2018. Future trimming is tentatively scheduled for fiscal year 2021. The height of the tree is approximately 49 feet with a trunk diameter of approximately 20 inches. The tree is approximately three feet from the sidewalk and ten feet from the building and carport.

DISCUSSION

At the time of inspection, the tree was found to be in fair condition, with an unbalanced dense canopy and end weight on the branches.

There are a number of visible large surface roots, as well as signs of decay and bleeding from the base of the trunk at ground level. The tree has a self-correcting lean towards the carport. There is some rising of the concrete at the radius near the carport.

The combination of the excessive surface rooting, the decay at the base of the trunk, along with the lean towards the carport, leads staff to conclude that, even after a heavy trimming, the tree would still be susceptible to eventual failure.

FINANCIAL ANALYSIS

The cost to remove the tree is estimated at \$1,200; the estimated value of the tree is \$2,742 based on the tree inventory data.

Prepared By: Bob Merget, Senior Landscape Supervisor
Reviewed By: Kurt Wiemann, Senior Field Services Manager

Third Laguna Hills Mutual
Tree Removal Request – 3371-1D
February 6, 2020

ATTACHMENT(S)

| | |
|----------------------|-------------------------------|
| Attachment 1: | Photographs |
| Attachment 2: | Mutual Landscape Request Form |

ATTACHMENT 1







RECEIVED
JAN 07 2020

MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

BY: *[Signature]*

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

3371 Punta Alta, 1-0
Address

12/30/19
Today's Date

Margaret Lemmon
Resident's Name

949-581-5931
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- ☒ PREFERRED Tree Removal ☐ New Landscape ☒ OR Off-Schedule Trimming
- ☐ Other (explain): ROOT AREA BETWEEN TREE & BUILDING HAS RISEN SIGNIFICANTLY IN LAST YEAR.

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- ☒ Structural Damage ☐ Sewer Damage ☐ Overgrown ☒ Poor Condition
- ☐ Litter/Debris ☐ Personal Preference ☐ View Obstruction
- ☐ Other (explain): _____

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Safety Hazard: A large Eucalyptus type tree leans more each year and roots are heaving from ground. I was almost hit by a falling limb. Tree was not trimmed at all along with others. This is the fourth safety request.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

| | Signature | Manor # | For | Undecided | Against |
|-----|-----------------|---------|-----|-----------|---------|
| ★ | Margaret Lemmon | 1-D | ✓ | | |
| ★ ★ | John F. Hunsick | 2-D | ✓ | | |
| ★ ★ | Jimmy [unclear] | 2-B | ✓ | | |
| ★ ★ | Zami Moayeri | 3-G | ✓ | | |
| ★ ★ | [unclear] | 3-F | ✓ | | |
| ★ ★ | Ray [unclear] | 2-C | ✓ | | |

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Margaret Lemmon
Owner's Signature

Margaret/Marvin Lemmon
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____

530 _____ 540 _____ 570 _____ LAST PRUNED: _____

RELANDSCAPED: _____ NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

★ ★ cars would be damaged
★ Most likely to have building damage

Dec. 30, 2019

IV

Lemmon

From: Lemmon <marlemmon@fea.net>
Sent: Monday, December 30, 2019 9:05 AM
To: Village Management Services (residentservices@vmsinc.org)
Cc: 'marlemmon@fea.net'; 'cindyb@comline.com'
Subject: Hazards at 3371 Punta Alta
Attachments: 3371 RepairDec2019.jpg

*Asking for
'tree only.'*

Dear Sir,

Attached is a photo of 2 hazards at 3371 Punta Alta. This is the third notification. Reference: my letter and photo of June 25, 2019 and late October 2018.

The 'falling tree' continues to lean. The root ball is continuing to heave the ground. If and when this large tree goes down, it will take out at least one carport and a number of cars. If the root ball comes up, it will damage the foundation of the building at our unit 1-D.

The dead, overgrown shrub is still there. In October 2018, the head landscaper looked at it and stated that it should have been replaced a while ago. There was not enough money in the budget for 2018, but it would be done in 2019. There is one day left. Do you think he will keep his word?

On the 'falling tree', the fallen branch still sits where it almost hit my dog and me over a year ago. This heavy, overgrown tree was never trimmed during the last tree trimming session. I believe that it was too difficult to do with the equipment since it is so close to the buildings. They just skipped it. In past notifications there was no response from our system other than a note from Customer Service telling me to check the trimming schedule. What good would that do? I even copied our city manager's office to no avail.

I do not have much faith that anyone will even acknowledge the third notification, but am accruing data for legal and insurance help for our building. We do not have an active building captain.

Respectfully,
Margaret Lemmon
Unit 1-D

December 30, 2019

Follow up to request from Resident Services on 12/30/19 for tree safety inspection. Robert Merget, came to view the two trees in question. For the half-dead, overgrown shrub, he stated, "It looks much better than it did a year and half ago and nothing needs to be done to it.

For the 'falling tree', he stated that the type of tree does tend to lean and if it falls, we probably have several feet of safety before it would damage the building's foundation. He also stated that some of the weight of the tree needs to be trimmed. He did not seem at all concerned that it was never trimmed at all during the last trimming or that I had a very close call while standing under the tree when one of the limbs fell off. The limb is still there.

He said there are new landscapers; he does not know the schedule for 2020. He might remember to advise me when the 'falling tree' will have maintenance.

My impression of the call was that Mr. Merget is adept at back pedaling! There is no assurance for the residents of our building that suitable landscaping maintenance is in place. I have received the 'royal brushoff' again!

3371 Punta Alta

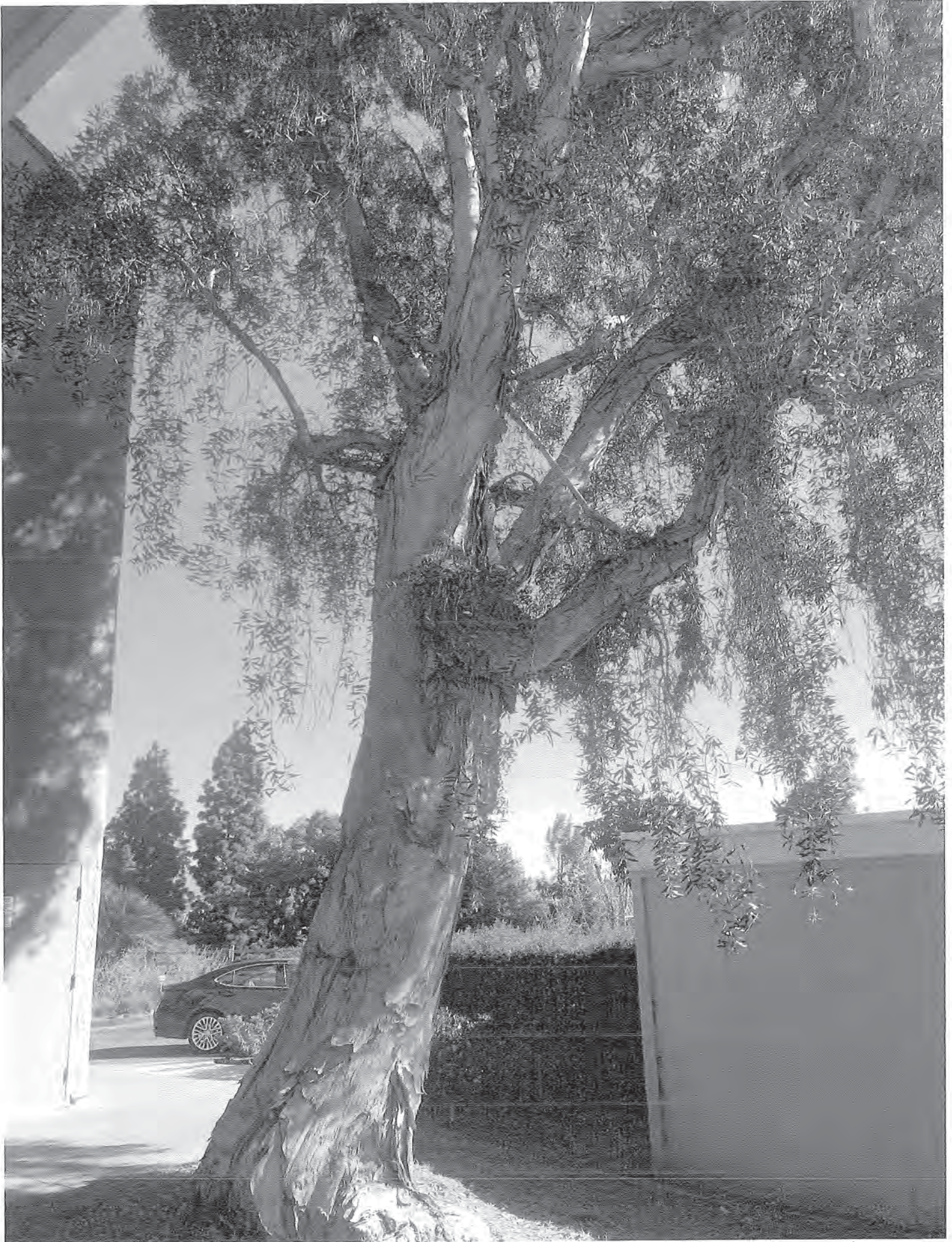
December 30, 2019



falling tree



dead shrub



3371 - 1D



3371-1D



3371-1D



STAFF REPORT

DATE: February 6, 2020
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 5277 (Woodruff) – Two Weeping Fig trees

RECOMMENDATION

Approve the request for the removal of two Weeping Fig trees.

BACKGROUND

Ms. Woodruff purchased the manor in May 2007, and is requesting the removal of two Weeping Fig trees, *Ficus, benjamina*. The reason cited for the removals is structural damage. There are six additional signatures on the Mutual Request Form (Attachment 2).

The trees were last pruned in April 2015. Future trimming is tentatively scheduled for fiscal year 2020. The heights of the trees are approximately 30 feet with trunk diameters of approximately 22 inches. The trees are approximately 25 feet from the patio at the rear of the manor.

DISCUSSION

At the time of inspection, the trees were found to be in fair condition with balanced canopies, no noticeable trunk damage, pest, or disease and are growing on the slope at the rear of the manor. There are a number of large aggressive surface roots in the turf area growing adjacent to the patio walls.

With this species of tree, the surface roots on the slope will continue to grow and continue to cause damage to the turf area even after a root trenching at the base. There is also potential damage to the patio wall, as well as to the patio itself.

FINANCIAL ANALYSIS

The cost to remove the trees is estimated at \$2,540; the estimated combined value of the trees is \$7,079 based on the tree inventory data.

Prepared By: Bob Merget, Senior Landscape Supervisor
Reviewed By: Kurt Wiemann, Senior Field Services Manager

ATTACHMENT(S)

Attachment 1: Photographs
Attachment 2: Mutual Landscape Request Form

ATTACHMENT 1





MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

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PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*

5277 Ping
Address

Today's Date

Gail M Woodruff
Resident's Name

562-434-4119 (cell)
Telephone Number


Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal☐ New Landscape☐ Off-Schedule Trimming☐ Other (explain): _____**Reason for Request**

Please checkmark the item(s) that best explain the reason for your request.

☒ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition☐ Litter/Debris ☐ Personal Preference ☐ View Obstruction☐ Other (explain): _____

RECEIVED
JAN 03 2020
BY: 

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Roots of figs trees⁽²⁾ at rear of 5277 causing damage to rear patio and bathroom grout.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

| Signature | Manor # | For | Undecided | Against |
|------------------|---------|-----|-----------|---------|
| Maxine Barrett | 5276 | ✓ | | |
| Il Worthy Landie | 5231 | ✓ | | |
| Judy E. Larson | 5286 | ✓ | | |
| Lyndon Sun | 5279 | ✓ | | |
| Shirleen Macken | 5232 | ✓ | | |
| Eric Stone | 5278 | ✓ | | |

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Gail M. Woodruff
Owner's Signature

Gail M. Woodruff
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____



STAFF REPORT

DATE: February 6, 2020
FOR: Landscape Committee
SUBJECT: Landscape Revision Request: 5343-A Bahia Blanca

RECOMMENDATION

- Approve the request for revisions to the landscaping adjacent to 5343-A at the expense of the requestor.

BACKGROUND

Mr. Irving and Ms. Miller are requesting permission to revise the landscape area adjacent to the subject manor.

DISCUSSION

The requesting residents seek permission to install artificial turf in lieu of the existing landscape since the existing turf does not grow due to lack of direct sunlight. The subject area is approximately 100 square feet and encompasses the Common Area adjacent to their front door (Attachment 1).

The residents will bear the cost of maintenance. Staff recommends the approval of this request with the following conditions:

1. All costs for design, construction, and maintenance of the improvement are the responsibility of the Property's Member Owner at 5343-A.
2. The requesting Members understand that the area will remain Common Area subject to the use and passage of all members of Third Mutual.

FINANCIAL ANALYSIS

There is no cost involved in this request.

Prepared By: Kurt Wiemann, Senior Field Services Manager

Reviewed By: Eve Morton, Landscape Coordinator

ATTACHMENT(S)

Attachment 1: Photographs
Attachment 2: Mutual Landscape Request Form

ATTACHMENT 1



RECEIVED
JAN 08 2020

ATTACHMENT 2

Englewood Village

BY: js **MUTUAL LANDSCAPE REQUEST FORM**
PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

5343 BAHIA BLANCA W.#A
Address

1/6/20
Today's Date

Franz Irving/Doris Milman
Resident's Name

(949) 444-1618
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☐ Tree Removal

☒ New Landscape

☐ Off-Schedule Trimming

☐ Other (explain): INSTALL SCOTTISH TURF. WE HAVE THE
SAME TURF @ 5202 INSTALLED BY SAME COMPANY

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage

☐ Sewer Damage

☐ Overgrown

☐ Poor Condition

☐ Litter/Debris

☒ Personal Preference

☐ View Obstruction

☐ Other (explain): _____

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
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- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

TO REPLACE MUNCH IN FRONT OF MANOR WITH
 SENTRAIC TURF LOCATED AT 5343 H BATA BLANCH W
 GRASS WILL NOT GROW (NO SUN) WE WILL PAY IMMEDIATE
SAID CHARGE

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

| Signature | Manor # | For | Undecided | Against |
|------------------|------------------|-----|-----------|---------|
| 5343B | 5343B | | | |
| Frank T Day | 5343B | X | | |
| Wine & I | 5344B | X | | |
| | | | | |
| | | | | |
| | | | | |

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Frank T. Day
 Owner's Signature

Frank T. Day
 Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

Lucas Lanfranco
Grizzly Turf Follow-Up for Frank Irving (Property #2 - Updated)
Jan 7, 2020 at 7:45:33 PM
firving75@gmail.com
Brittani Flagg

Hello Again Frank,

Thank you for having me back out yesterday to review the extension that you are considering for your turf installation. Below you will find the updated information and pricing based on my remeasure:

- **Areas Measured**
 - **Front Yard:** 509 square feet
- **Turf Material Amount to Minimize Seams & Maximize Aesthetics**
 - 15' x 42'
- **Recommended Base Material**
 - Class II Road Base
- **Recommended Infill Products @ (2) Pounds Per Square Foot**
 - Round Premium Washed Infill
- **Recommended Accessories**
 - (1) Bag Pre-Emergent Herbicides
 - (1) Bag Landscape Salt
 - (4) Polyboard Borders
 - (24) Stakes
- **Project Notes**
 - Turf installed with blade direction facing street area (best aesthetics)
 - Bordering off perimeter planters (see attached photos)
 - Removing ground cover and installing turf in its place
- **Estimated Time to Complete Installation:** 1 Day
- **Recommended Turf Products & Pricing***
 - Tacoma (Installed Last Time): \$4,644.00
- **Discount for Late Arrival:** \$100.00 off above pricing

10-Step Installation Process:

1. Removal of existing natural grass, weeds, and/or soil
2. Capping of irrigation within the immediate installation area or at the valve
3. Add pre-emergent herbicide & landscape salt to exposed soil
4. Adding, grading, and compacting base material (class-II road base)
 1. Covering compacted base material with weed barrier cloth
5. Unrolling and cutting artificial grass to fit shape of landscape
6. Securing artificial grass along the perimeter with (6) inch nails
7. Blending all seams for the most natural aesthetic (if installing more than one piece of turf)
8. Add (2) pounds per square foot of infill material to the top of the secured artificial grass
9. Power-brush artificial grass blade upright, evenly distributing infill
10. Complete cleaning of both the installation areas and surrounding areas

**pricing includes materials listed above along with everything outlined in the 10-step installation process.*

Like before, you will find the spec sheet for the Tacoma product previously installed, updated annotated photos, and my updated area drawing.

Let me know if you're interested in proceeding with these amendments and I can have Brittani move things forward and going over next steps.

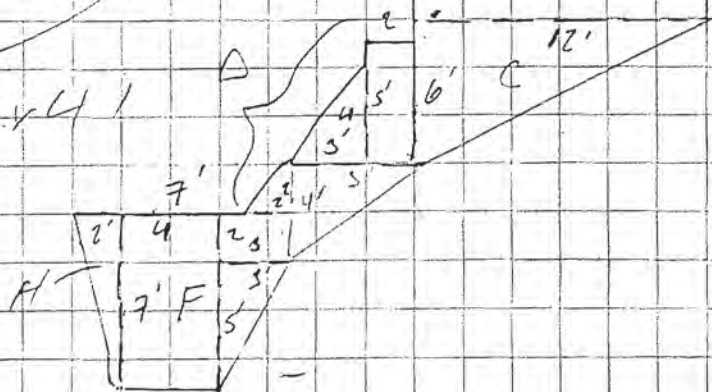




A = 110.5'
 B = 27.6'
 C = 3.0'
 D = 18.1'
 E = 27.5'
 F = 28'
 G = 6'
 H = 7'

509

15.441





STAFF REPORT

DATE: February 6, 2019
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 5377-A Avenida Sosiega (Wang) – One Fern Pine tree

RECOMMENDATION

Deny the request for the removal of one Fern Pine tree and trim tree on-schedule.

BACKGROUND

Ms. Wang purchased the manor in June 2013, and is requesting the removal of one Fern Pine tree, *Podocarpus, gracillior*. The reason cited for the removal is structural damage, stating that the tree is lifting the cement patio. There are no additional signatures on the Mutual Request Form (Attachment 2).

The tree was last pruned in June 2018. Future trimming is tentatively scheduled for fiscal year 2021. The height of the tree is approximately 36 feet with a trunk diameter of approximately 18 inches. The tree is growing in the flowerbed approximately six feet from the patio.

DISCUSSION

At the time of inspection, the tree was found to be in good condition with a balanced canopy, no noticeable trunk damage, pest, or disease. The tree has a favorable trunk flare with the absence of any noticeable surface rooting.

The separation of the alteration tiles appears to be caused by the settlement of the extended patio. A slab revision permit was issued in May, 2013, with a permit for tile on the patio at the same time. Slab settlement along extended patios is fairly common and is not attributable to tree roots.

FINANCIAL ANALYSIS

The cost to remove the tree is estimated at \$2,000; the cost to trim the tree is estimated at \$228 and the estimated value of the tree is \$3,289 based on the tree inventory data.

Prepared By: Bob Merget, Senior Landscape Supervisor
Reviewed By: Kurt Wiemann, Senior Field Services Manager

ATTACHMENT(S)

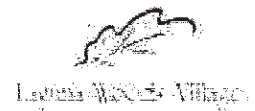
Attachment 1: Photographs
Attachment 2: Mutual Landscape Request Form

ATTACHMENT 1









MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

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PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

5377A

Address

Teresa Wang

Resident's Name

7/19/2019

Today's Date

Owner = 944-677-7917

Tenant = 760-580-0153

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal

☐ New Landscape

☐ Off-Schedule Trimming

☐ Other (explain):

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☒ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition

☐ Litter/Debris ☐ Personal Preference ☐ View Obstruction

☐ Other (explain):

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Blockage:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Roots of the big tree by the patio of 5377A
are lifting the ~~concrete~~ ^{Cement} all over the patio

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

| Signature | Manor # | For | Undecided | Against |
|-----------|---------|-----|-----------|---------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


Owner's Signature

Teresa Wang
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____





STAFF REPORT

DATE: February 6, 2019
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 5381-A Avenida Sosiega (Williams) – One Sycamore tree

RECOMMENDATION

Approve the request for the removal of one Sycamore tree.

BACKGROUND

Ms. Williams purchased the manor in October 2012, and is requesting the removal of one Sycamore tree, *Platanus, racemosa*. The reasons cited for the removal are; litter/debris and leaves constantly clogging the drains and gutters. There are two additional signatures on the Mutual Request Form (Attachment 2).

The tree was last pruned in June 2018. Future trimming is tentatively scheduled for fiscal year 2021. The height of the tree is approximately 52 feet with a trunk diameter of approximately 26 inches. The tree is approximately ten feet from the manor and adjacent to the split rail fence.

DISCUSSION

At the time of inspection, the tree was found to be in poor condition, with an unbalanced canopy. There is a large pocket of decay which has occurred due to the loss of a major branch which was positioned over the manor's roof. There are also several small pockets of decay and deadwood throughout the canopy as well as some surface roots in the turf area. The unbalanced canopy is due to preventive trimming to eliminate major branches from hanging over the roof.

In 2019, there were four tickets generated due to this tree, two for gutter clean up and repair and two for sandbag installation due to clogged service drains at both A and B manors.

FINANCIAL ANALYSIS

The cost to remove the tree is estimated at \$2,000; the estimated value of the tree is \$4,680 based on the tree inventory data.

Prepared By: Bob Merget, Senior Landscape Supervisor
Reviewed By: Kurt Wiemann, Senior Field Services Manager

Third Laguna Hills Mutual
Tree Removal Request – 5381-A
February 6, 2020

ATTACHMENT(S)

| | |
|----------------------|-------------------------------|
| Attachment 1: | Photographs |
| Attachment 2: | Mutual Landscape Request Form |

ATTACHMENT 1







MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

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PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

5381-A Avenida Sasiega
Address

12/19/2019
Today's Date

Doris Williams
Resident's Name

714-743-0574
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal

☐ New Landscape

☐ Off-Schedule Trimming

☐ Other (explain):

RECEIVED
DEC 19 2019

BY: 

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition

☒ Litter/Debris ☐ Personal Preference ☐ View Obstruction

☒ Other (explain): Sycamore tree causes drain & gutters obstruction because of leaves last year the leaves stopped up the drain & gutter. Quick response from Resident Services, who worked all day in the rain to remove the water overflow. Had I been away & not checked my place would have flooded.

GUIDELINES: Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.

Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.

Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.

View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.

Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense. This tree sheds year round. Waste Mgmt. will not pick up trash nor in cans. Landscape Sup. told me this type of tree should be in parks only.

Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

This tree is in the back of my condo and is located very close to my unit. It sheds tons of leaves year round which stops up the gutters and drain on the ground. The leaves are also trapped between the shrubbery and my unit, causing a fire hazard. If I'm away during a big rain, it is very possible that my unit will be flooded. It would have been flooded last year if I had not gotten quick response from Resident Services.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

| Signature | Manor # | For | Undecided | Against |
|---------------------------|---------|-------------------------------------|--------------------------|--------------------------|
| <i>Jacqueline Cook</i> | 5381-B | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Gael Matheson Post</i> | 5382B | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Doris Williams

Owner's Signature

Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____